

MCCORMACK

Company: McCormack

Position: Senior Site Manager

Employment: Permanent full-time position

Salary: Based on level of experience

Location: Based in Abbotsford, VIC 3067

"We help you realise your vision, creating amazing spaces to be proud of"

McCormack is one of Australia's leading family-owned building services companies. We specialise in the fit-out and refurbishment, asset repositioning, design and construct and heritage restoration.

McCormack has a strong commitment to the development and wellbeing of our team members. We operate under certified quality, environmental and safety management systems, and have an exciting opportunity for a **Senior Site Manager** to join our Site Management Team in Melbourne. This role will be responsible for managing a small team of people to ensure the effective delivery of projects. The Senior Site Manager will report directly to the Construction Manager.

The Senior Site Manager role is responsible for all aspects of projects assigned, including, and not limited to:

- attend handover meeting to obtain a full understanding of the project requirements and scope for each project allocated
- ensure that sites have been appropriately established to meet all requirements and guidelines
- maintain a safe and clean working environment at all times
- ensure that all project documentation and information is available within our Project Management System
- drive projects to meet tight deadlines and improve process efficiencies
- mentor and develop team members with project management systems to achieve outcomes and support a reliable and progressive team

Successful applicants must have:

- Current Construction White Card
- First Aid Certificate Level 2 or willingness to attain
- Certificate III OHS or relevant higher qualification in Building & Construction
- 3+ years' experience in a site management role
- Proven experience in managing building sites and people
- Strong leadership skills and the ability to manage project teams
- Ability to work in a high-pressure role
- Excellent written and oral communication skills
- Demonstrated ability in driving all aspects of site safety systems/processes
- Previous experience using Microsoft Project
- Experience with Procore and other applicable online project management systems is preferred

This position offers the chance to be part of a friendly, supportive, tight-knit team, learn a variety of new skills, and utilise your passion for project management. Your strong organisational and leadership skills, along with your ability to work autonomously will stand you in good stead.

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McCormack offers the opportunity to work with a highly regarded, socially responsible organisation with a strong commitment to investing in the development of all our team. We believe investing in our teams is an investment in our future.

McCormack is proudly an equal opportunity employer. You must have the right to live and work in Australia to be considered for this position.